



Principal's copy

BASIC EDUCATION DEPARTMENT
DepEd School ID No. 403019

COMPLETION OF GRADE

Date: _____

Cleared Accounting: _____
 Name and Signature _____ Date _____

The Principal

Dear Sir/Ma'am:

This is to certify that Mr./Ms. _____ of Grade _____ Section _____ has complied/completed all the requirements for _____ (subject) for the _____ Semester of the

School Year 20 - 20 and has earned the following Quarterly Grades which compose his/her Semestral Final Grade as indicated below.

Reason (s) for incomplete : _____

First Quarter Grade	Second Quarter Grade	Third Quarter Grade	Fourth Quarter Grade	FINAL GRADE
_____	_____	_____	_____	_____

Truly, _____ Noted by: _____ Approved by: _____
 Subject Teacher HS Coordinator Principal
 (Name and Signature over Printed Name) (Name and Signature over Printed Name)

Facilitated by: _____
 (Name and Signature)
 Faculty/Personnel-in-Charge, Completion

Received by: _____
 Name and Signature _____ Date _____

"To maintain the highest standards of Quality, Health, Safety, Environmental Protection and Pollution Prevention in our consistent drive to satisfy and strive stakeholders' expectations"

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Student's copy

BASIC EDUCATION DEPARTMENT
DepEd School ID No. 403019

COMPLETION OF GRADE

This is to certify that Mr./Ms. _____ of Grade _____ Section _____ has complied/completed all the requirements for _____ (subject) for the _____ Semester of the

School Year 20 - 20 and has earned the following Quarterly Grades which compose his/her Semestral Final Grade as indicated below.

First Quarter Grade	Second Quarter Grade	Third Quarter Grade	Fourth Quarter Grade	FINAL GRADE
_____	_____	_____	_____	_____

Prepared by: _____ Noted by: _____ Approved by: _____
 Subject Teacher HS Coordinator Principal
 (Name and Signature over Printed Name) (Name and Signature over Printed Name)

Facilitated by: _____
 (Name and Signature)
 Faculty/Personnel-in-Charge, Completion

_____ Date _____

"To maintain the highest standards of Quality, Health, Safety, Environmental Protection and Pollution Prevention in our consistent drive to satisfy and strive stakeholders' expectations"

