



BASIC EDUCATION DEPARTMENT
DepEd School ID No. 403019
Request to Offer the Subject

BED Form 6

Date

Engr. Roberto Neal S. Sobrejuanite
Administrator

Dear Sir:

I would like to request that the following subject(s) be offered this _____ Semester, SY _____ because I need to enroll it/ them in order to graduate on _____.

No.	Subject Code	Descriptive Title	Unit/ No. of Hours
1			
2			
3			
Total Number of Units/ Hours			

I understand that the computation of fees depends on the number of students enrolled in each requested subject and that I am willing to pay for the additional amount due for the subject teacher(s).

Signature of Student over Printed Name

Strand, Grade & Section

With consent

Signature of Parent/Guardian over Printed Name

Date

Noted:

MA. EVA M. HILAY, PhD
Principal

Dear Sir/Madam:

Below is the amount due for the teacher(s) handling the subject(s) requested by your son/daughter, _____ for the _____ Semester, S.Y. _____.

Subjects	Number of Students Enrolled	Instructors Assigned to Handle the Subject	Amount Charged Per Student
Total Amount Due			

Note: The amount due for each student depends on the number of enrollees in the subject.

Truly,

Approved by:

MA. EVA M. HILAY, PhD
Principal

ENGR. ROBERTO NEAL S. SOBREJUANITE
Administrator

Conforme:

Signature of Parent or Guardian over Printed Name

Date

Revised 05/03/2021

